

ARCHITECT SECTION
Examining Board of Architects, Landscape Architects, Professional Engineers,
Designers and Land Surveyors
MINUTES
MADISON, WISCONSIN
Wednesday, January 12, 2000

PRESENT: Roger Roslansky, Karen Sathoff, Bruce Carlson, Lisa Stark

EXCUSED: Dennis Cerreta

STAFF PRESENT: Jan Bobholz, Becky Fry

GUESTS: William Babcock, AIA Wisconsin

CALL TO ORDER

The meeting was called to order at 9:30 a.m. by Roger Roslansky, Chair. A quorum of four members was present.

AGENDA

Becky Fry informed the Section that item 8 c "Use of Title Architecture Intern" was a carry over from a previous agenda and should be omitted.

MOTION: Lisa Stark moved, seconded by Bruce Carlson, to adopt the agenda as amended. Motion carried unanimously.

MINUTES (November 10, 1999)

MOTION: Karen Sathoff moved, seconded by Bruce Carlson, to approve the minutes as written. Motion carried unanimously.

ADMINISTRATIVE REPORT

Secretary Cummings' Report

Secretary Cummings complimented the Section on the design of the Governor's wall certificate and indicated that the Department of Commerce would like to use their design also.

Secretary Cummings encouraged the Section to review the Architecture application form to make it useable on the Internet.

The Section asked the department staff to review and redesign the application form for use on the Internet, and to bring recommendations back to the Section.

Secretary Cummings indicated that the Division of Enforcement is doing very well and is able to adhere to timelines.

Secretary Cummings informed the Section that she assured the Department of Administration that the Boards would echo her sentiment that the department would rather stay at the Washington Square building, rather than move downtown where parking problems and costs would be encountered.

Bureau Director's Report

Alfred Hall was out of town and unavailable to address the Section.

- **Architect Section Roster January 2000**

Section members reviewed the roster and indicated changes.

- **Regulatory Digest March 2000**

Jan Bobholz indicated that the Regulatory Digest is being worked on. Roger Roslansky informed the Section that he is working on articles relating to “Electronic Transfer of Documents” and “Intern Architect Title.”

TO-PASS FOLDER

Information was circulated in the To-Pass Folder and duly noted.

LEGISLATIVE UPDATE

Nothing to report.

ADMINISTRATIVE RULES UPDATE

Nothing to report.

NCARB

Report of Fourth Triennial Member Board Chairs Conference – December 10-11, 1999, Atlanta, GA

Roger Roslansky reported on the Chair’s Conference. He indicated that the purpose of the conference is to develop goals for NCARB for future years.

Major areas of concern include:

1. Architect Registration Exam
2. Enforcement of Regulatory Practice - Position on Interior Design

3. Unlicensed Practice
4. NCARB Staff "Practice Analysis"
5. Continuing Education and Consistency of Requirements Between States
6. Intern Development Program (IDP)
7. Evaluation of Experience in Lieu of Education
8. Marketing NCARB Services
9. Electronic Technology Task Force

William Babcock addressed the issue of the Intern Development Program. He informed the Section that an IDP workshop will be held on April 12, 2000, at 5:00 p.m. at Monona Terrace and he invited a member of the department staff to participate in a round table discussion.

Roger Roslansky advised the Section that the Chair's Conference is a worthwhile conference and recommended that a member of the Section attend each opportunity. The conference occurs every three years.

Disciplinary Reporting System

Noted.

News Clips – Uniform Application, 11/30/99

Noted.

Fast Facts Issue 14, Vol 2

Noted.

Mid-Central States Conference, March 2000, Annapolis MD

The Section discussed the importance of the same Section member attending both the spring and annual conference. The Section discussed the availability of members to attend the conferences. The Section requested that Alfred Hall, upon his return, schedule a teleconference meeting to discuss this issue further. The annual meeting will be held June 14-17, 2000, in Chicago, Illinois.

EXAMINATION ISSUES

Nothing to report.

SECTION MEMBER ACTIVITY

Election of Officers

MOTION: Lisa Stark moved, seconded by Bruce Carlson, to unanimously nominate and re-elect Roger Roslansky for chair. Motion carried unanimously.

MOTION: Bruce Carlson moved, seconded by Lisa Stark, to nominate and elect Karen Sathoff as vice chair. Motion carried unanimously.

MOTION: Karen Sathoff moved, seconded by Lisa Stark, to nominate and elect Bruce Carlson as secretary. Motion carried unanimously.

PRACTICE ISSUES

Nothing to discuss.

MISCELLANEOUS CORRESPONDENCE/INFORMATION

William Babcock addressed the issue of requiring a professional degree for licensure in Wisconsin. He indicated that the debate continues and he will report to the Section at the next meeting, AIA's position on the issue.

William Babcock discussed design-build legislation. He handed out and reviewed the 12/17/99 and 12/19/99 copies of the "Draft Design-Build Definitions" and "Additional Draft Design-Build Definitions," respectively, and asked the Section to indicate any concerns or potential problems that they may see.

NEW BUSINESS

Roger Roslansky referred to a letter he received from NCARB indicating their concern to the department's request for a list of exam candidates to be given to a vendor for the purpose of selling pre-exam materials.

Patty Williams indicated that she was unable to pull a specific list from the department's computer system and had requested this information from NCARB. She further indicated that NCARB charged \$100 for the list which in turn, the department charged to the vendor requesting the list.

The Section discussed the open records law and whether the department is required to go to NCARB for the request if the department is unable to retrieve this information from its computer system. The Section advised Patty Williams to request that Alfred Hall obtain a legal opinion regarding this issue.

RECESS TO CLOSED SESSION

MOTION: Bruce Carlson moved, seconded by Karen Sathoff, to convene the meeting in Closed Session pursuant to sections 19.85(1)(a), (b), and (f), Wis. Stats.: to consider the licensing or discipline of a person licensed by this Section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, deliberations on stipulations that may be signed after printing of the agenda, pending applications, reinstatement requests, examination issues, and disciplinary proceedings. Motion carried by a roll call vote: Karen Sathoff-yes; Bruce Carlson – yes; Lisa Stark-yes; Roger Roslansky-yes.

Open Session recessed at 11:06 a.m.

The Section received a copy of the Division of Enforcement Case Status Report.

The Board deliberated on a registration reinstatement.

RECONVENE IN OPEN SESSION

MOTION: Lisa Stark moved, seconded by Bruce Carlson, to reconvene in Open Session at 11:10 a.m. Motion carried unanimously.

VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION

REINSTATEMENT REQUEST

MOTION: Lisa Stark moved, seconded by Karen Sathoff, to grant reinstatement for registration for Charles A Woehrl. Motion carried unanimously.

ADJOURNMENT

By consensus, the meeting was adjourned at 11:19 a.m.

Future Meeting: March 8, 2000